



## 2024 Greensburg Foundation Fund Program Guidelines

**DEADLINE: JULY 15<sup>th</sup> at 5pm**

### WHO WE ARE

The Community Foundation of Westmoreland County was founded in 1995 by local leaders to encourage philanthropy, build a sense of place and embrace the spirit of community. Our mission is to encourage residents to become philanthropists, provide grants that support a wide variety of charitable organizations and serve as a community leader. Having merged with The Pittsburgh Foundation in 2010, The Community Foundation of Westmoreland County continues to work with county residents to encourage that spirit of giving and investment in community organizations and residents.

### GREENSBURG FOUNDATION FUND

The Greensburg Foundation Fund (GFF) is an established endowment fund within The Community Foundation of Westmoreland County. The endowment is a combination of trusts that were established by more than twenty-five individuals and families from Greensburg to support organizations that serve the needs of that community.

### FUNDING OPPORTUNITY

The Greensburg Foundation Fund Grants Program was created to provide Greensburg nonprofits with the opportunity to request funds for program materials, office technology, renovations, capital projects and/or program implementation.

- **Grant Amount:** \$20,000 maximum
- **Eligibility:**
  - Nonprofit organizations that have been incorporated for less than 3 years are not eligible to apply.
  - Nonprofit organizations headquartered in Westmoreland County **AND** serving residents of the 15601 zip code may apply. Preference will be given to those located in 15601.
- **Priority:** Priority will be given to nonprofits that **have not** received a Greensburg Foundation Fund grant in the last two years (2022 – 2023).
- **Restrictions**
  - Capital campaigns, new buildings and operating costs will not be funded.
  - Only one application will be considered per organization.
  - Limited to services provided in the 15601 zip code.
- **Examples of requests include but are not limited to:**
  - technology needs and office renovations
  - food purchases for feeding programs
  - arts programming for young people
  - programmatic costs for new or existing initiatives



### **REVIEW AND SELECTION PROCESS**

All applications will be reviewed and ranked by the Greensburg Foundation Fund Grants Committee of The Community Foundation of Westmoreland County.

### **GRANT MANAGEMENT**

Projects may begin only upon the execution of a signed grant agreement between the Community Foundation of Westmoreland County and the applying organization. The grant agreement will set forth all reporting and monitoring requirements and required conditions.

### **PROJECT MANAGEMENT**

- All organizations will be required to sign a grant agreement agreeing to specific terms and conditions.
- Organizations are required to provide full accounting of project costs and expenditures.
- Funds must be spent, and projects must be completed by August 29, 2025.
- All organizations will be required to provide a close out evaluation report to the Community Foundation of Westmoreland County by August 29, 2025.

### **APPLICATION TIMELINE AND INSTRUCTIONS**

RFP Released	June 7, 2024
Virtual Info Session- link to register on our website	June 12, 2024 at 3pm
<b>Application Due Date</b>	<b>July 15, 2024 at 5pm</b>
Grantees Announced	August 29, 2024

Applications must be submitted online using the following link:

<https://cfwestmoreland.org/greensburg-foundation-fund> . Using the online application portal, applicants must upload all supporting documents including partnership letters, budgets, and organizational attachments. Only one application per organization can be submitted.

### **QUESTIONS**

If you have questions about the application, please contact McCrae Martino, Community Foundation of Westmoreland County Executive Director at 724-836-4400 ext. 125 or [martinom@cfwestmoreland.org](mailto:martinom@cfwestmoreland.org). For technical assistance regarding the use of the online application, please contact Emily Rousseau [rousseau@pghfdn.org](mailto:rousseau@pghfdn.org).